

## CITY COUNCIL AGENDA

### 1. Call To Order

### 2. Roll Call

### 3. Meditation And Pledge Of Allegiance To The Flag

### 4. Consent Agenda - Approval Of Staff Recommendations

*(Items on the Consent Agenda [marked by \*] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)*

### 5. Approval Of Agenda And Additions

### 6. Presentations

- o. Maryland Municipal League "If I Were Mayor" District Winner And Finalists  
The Maryland Municipal League's "If I Were Mayor" contest winners and finalists have been selected. The District 9 winner, Dustin Navarrosa, and two finalists, Ababacar Diao and Mia Donahue, are students in Ms. Fernandez's class at Magnolia Elementary School. Another District 9 finalist, Khalfani Hall, is a student in Ms. Esteve's class at Robert Goddard School. Dustin, Ababacar, Mia and Khalfani will start the meeting tonight and then read their essays, copies of which are included in Council's packet. (CM)
- o. Memorial Day Poppy Presentation:  
The American Legion Post 136 held it's commemoration of Memorial Day on May 26. Rosita Dietrich, Rusty Beeg, Veronica Hughes and Sandi Dutton, officers and members of the American Legion Auxiliary, will attend the meeting and make a presentation in honor of this annual remembrance of those who have died in combat while serving in the armed forces. (CM)
- o. Peace Month Proclamation:  
Since 2009, June has been declared as Peace Month in Greenbelt. Alexander Barnes, Sr. will attend the meeting to receive the proclamation on behalf of the Prince George's Peace and Justice Coalition. (CM)

### 7. Public Hearing On The Proposed FY 2015 Budget

On March 24, 2014, the City Manager presented a proposed budget for Fiscal Year 2015 to the City Council. Since then, Council has held ten work sessions to review the budget.

The budget is scheduled to be adopted at the regular City Council meeting on June 4. The City Code requires that a public hearing be held on the budget prior to its adoption. Tonight's public hearing is the second of two that were scheduled, the first having been held on April 28.

It is recommended that the regular meeting be recessed for the purpose of conducting a public hearing on the FY 2015 proposed budget. (The meeting should be reconvened following the hearing. No motion is required to begin or end the public hearing.)

Note: The City is required to hold a FY 2015 Constant Yield Tax Rate hearing. This hearing will be held on June 4 prior to the adoption of the Budget. (CM)

### 8. Petitions And Requests

*(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules)*

### 9. Minutes Of Council Meetings

- o. Work Session, April 30, 2014

Documents: [WORK SESSION 4-30-14.PDF](#)

- o. Regular Meeting, May 12, 2014

Documents: [REGULAR\\_MEETING\\_5\\_12\\_14.PDF](#)

- o. Statement For The Record – Executive Session Of May 21, 2014

The following motion is needed:

I move that in accordance with Section 10-509 (c) (2) of the State Government Article of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's meeting reflect that Council met in executive session on Wednesday, May 21, 2014, at 8:01 p.m. in Room 201 of the Greenbelt Community Center. Council held this closed meeting in accordance with Section 10-508 (a) (9) of the State Government Article of the *Annotated Code of Public General Laws of Maryland* to discuss matters relating to the collective bargaining negotiations.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis				X
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts	X			
Mayor Jordan	X			

The following staff members were in attendance: Michael McLaughlin, City Manager; David Moran, Acting City Clerk; Robert Manzi and John Shay, City Solicitors.

Other individuals in attendance: None

Council took no actions during this session.

#### **10. Administrative Reports**

#### **11. \*Committee Reports**

- o. Youth Advisory Committee, Report #2014-1  
(Re-Installation of the Basketball Rims at Mandan Field): It is recommended that Council accept this report and consider it on the agenda of a future meeting. (DEM)

Documents: [YAC REPORT 14-1.PDF](#)

#### **12. A Resolution To Negotiate The Purchase Of 15,000 Square Feet Of PaveDrain Blocks To Be Installed At The Springhill Lake Recreation Center Parking Lot ...**

...as Part of a National Fish and Wildlife Foundation Funded Project Entitled "Greening Springhill Lake Recreation Center Parking Lot" From EMCO Site Solutions, of Bladensburg, Maryland, at a Cost Not To Exceed \$60,000  
-1st Reading

Reference: Resolution and Price Quote from EMCO (attached below)

The City was awarded \$147,960 in grant funding from the National Fish and Wildlife Foundation (NFWF) for the greening of the Springhill Lake Recreation Center parking lot. The grant requires a minimum 25% cash match. The City is also performing approximately \$6,308 in in-kind services. The project involves the replacement of the asphalt parking lot with 15,000 square feet of PaveDrain blocks, which is a permeable pavement technology that stores, treats and infiltrates runoff.

City staff is proposing to purchase the PaveDrain Blocks directly from the manufacturer for cost saving purposes, and then to contract separately with an authorized installer. A Resolution for Negotiated Purchase for the installation of the Blocks is the next item on tonight's agenda.

EMCO of Bladensburg, Maryland is the exclusive manufacturer and distributor of the PaveDrain system throughout the Mid-Atlantic Region, and whereas EMCO submitted a price quote of \$60,000 for the purchase and delivery of 15,000 square feet of PaveDrain Blocks. This price does not include construction services for the installation of the blocks which is proposed to be procured from Ivy Hill Land Services at a cost of \$143,338.65. When factoring in purchase and installation costs, the total project cost is \$203,338.56, \$12,338 over previous cost estimates. As a result, the City's required match is \$55,378.56. Staff included the \$148,000 NFWF grant in the proposed FY 2015 Capital Projects Fund budget, but not a City match. There are sufficient funds in the Capital Projects Fund balance to cover the required cash match.

It is recommended that Council introduce this Resolution for first reading. (TSH)

Documents: [ITEM 12 QUOTE.PDF](#), [ITEM 12 RESOLUTION.PDF](#)

**13. A Resolution To Negotiate For Construction Services For The Installation Of PaveDrain Blocks At The Springhill Lake Recreation Center Parking Lot**

as Part of a National Fish and Wildlife Foundation Funded Project Entitled "Greening Springhill Lake Recreation Center Parking Lot" from Ivy Hill Land Services, at a Cost Not to Exceed \$143,338.56  
-1st Reading

Reference: Resolution and Proposal from Ivy Hill Land Services (attached below)

As discussed in the previous agenda item, the City plans to construct a green parking lot at the Springhill Lake Recreation Center using a permeable pavement technology called PaveDrain. Included in Council's packet is a Resolution to contract for the installation of the PaveDrain system.

Three quotes were obtained from authorized PaveDrain Installers for construction services related to the installation of 15,000 square feet of PaveDrain blocks. Ivy Hill Land Services, a local company located in Upper Marlboro, submitted the lowest quote. The proposed Resolution will enable the City to procure construction services from Ivy Hill Land Services at a cost of \$143,338.56. This price does not include the price of the blocks, which staff is proposing the City buy directly from the manufacturer EMCO at a cost of \$60,000 via the Resolution introduced in the previous agenda item.

It is recommended that Council introduce this Resolution for first reading. (TSH)

Documents: [ITEM 13 PROPOSAL.PDF](#), [ITEM 13 RESOLUTION.PDF](#)

**14. A Resolution To Amend Resolution 2014 By Increasing The Amount Authorized For Contracting Services For The Renovation Of The Greenbelt Theater To The Firm Of Gardiner & Gardiner Contracting, LLC To A Cost Not To Exceed \$1,064,534**

1st Reading

Reference: Resolution  
Memorandum, Celia Craze, 5/22/14  
Resolution 2014  
(attached below)

In planning for the Greenbelt Theater renovation, it has always been projected that there would be an additional project cost for the Pepco heavy-up to the theater. The cost of this heavy-up was estimated to be \$210,000.

The cost for this portion of the project work was not reflected in the February 10, 2014 approval of a contract in the amount of \$910,836 to Gardiner & Gardiner. The cost of the Pepco heavy-up has now been estimated, and this cost and scope of work has been included in the Gardiner & Gardiner contract. In addition, an error in the amount of \$28,000 in the calculation of the original authorization was discovered. This must be corrected, which will result in an increase in the contract amount.

Including the costs for the Pepco heavy-up, the correction to the contract amount and a few other additions detailed in a memo from Celia Craze, Director of Planning & Community Development, the total contract to Gardiner & Gardiner will increase by \$153,698, from \$910,836 to \$1,064,534. Including the cost of the purchase of the projection equipment as proposed, and the change in the Gardiner & Gardiner contract, there still remains a savings of \$47,842 to the overall project cost.

A resolution to amend the prior resolution and increase the authorized contract amount with Gardiner and Gardiner to \$1,064,534 has been prepared for introduction and first reading at this meeting. Ms. Craze is present this evening to update Council as she will be on leave during Council's next meeting. (CWC)

Documents: [ITEM 14 CRAZE MEMO.PDF](#), [ITEM 14 RESOLUTION.PDF](#),  
[ITEM\\_14\\_RESOLUTION\\_2014.PDF](#)

**15. A Resolution To Negotiate The Purchase Of Projection, Assistive Listening, Vision Assist And Networking Equipment For The Greenbelt Theater ...**

...with Cardinal Sound and Motion Pictures Systems, Inc. of Elkridge, Maryland at a Cost of \$108,460

-1st Reading

Reference: Resolution  
Proposal, Cardinal Sound & Motion Picture Systems, 3/4/14 (attached below)

As part of the Greenbelt Theater renovation project, the projection and sound equipment will be upgraded to accommodate the new industry standard digital film format. Without this upgrade, it would not be possible to present new movie productions, rendering the theater obsolete as a first run theater. In addition to upgrade of the projection and sound equipment, it is proposed to provide three types of accommodations for deaf, hearing impaired, blind and low vision patrons.

Since the Greenbelt Theater reopened over 20 years ago, Cardinal Sound & Motion Picture Systems, Inc. has provided, installed and maintained the theater projection equipment. Cardinal has provided exceptional service to the Greenbelt Theater. Over the past year staff has been working with Cardinal Sound to develop a scope of work for the digital projection upgrade. Cardinal Sound also met on several occasions with citizen groups to review options for hearing and vision assisted technologies.

At the request of city staff, staff from GATE checked with other vendors to determine if the equipment and price quoted by Cardinal Sound was reliable. All feedback indicated that the

quote from Cardinal Sound was exceptional with respect to equipment proposed and cost. In addition, Cardinal Sound was reported to be an excellent supplier and installer. Staff had originally estimated that the cost of the new projection system would be \$110,000. The Cardinal Sound & Motion Picture Systems, Inc. quote, dated March 4, 2014 is \$108,460.

It is recommended that this Resolution be introduced for first reading. (CWC)

Documents: [ITEM 15 CARDINAL PROPOSAL.PDF](#), [ITEM 15 RESOLUTION.PDF](#)

**16. Recovery Act: Edward Byrne Memorial Justice And Assistance Grant (JAG) Formula Program Award**

Reference: Notice of Funding Availability (attached below)

The City has received notification of a Justice Assistance Grant (JAG) in the amount of \$12,012 from the U.S. Department of Justice. This grant allows the City of Greenbelt to fund activities that prevent crime and improve the criminal justice system. Pursuant to the grant guidelines, this grant was advertised and public input was requested. As of May 21, no public comments have been received.

The Police Department is requesting the funds be used to purchase ten (10) ETIX (electronic citation printers) at \$1,225 each, \$12,250 total. This purchase will allow the agency to complete the transition to an electronic, paperless system. Captain James Parker will be available to answer any questions about the JAG grant. (JMP)

Documents: [ITEM 16 NOTICE OF FUNDING AVAILABILITY.PDF](#)

**17. Speed Camera Update**

Reference: Permit, State Highway Administration (attached below)

Captain James Parker of the Police Department will brief City Council on the status of the Automated Speed Enforcement safety program. This update will include the successes of the existing program as well as information on establishing camera locations on Greenbelt Road east and west bound adjacent to Eleanor Roosevelt High School. (JMP)

Documents: [ITEM 17 PERMIT.PDF](#)

**18. Selection Of Audit Services For FY 2014**

Reference: Memorandum, Jeffrey L. Williams, 5/15/14 (attached below)

Last year in the selection of an auditor for fiscal year (FY) 2013, the City Council directed that a Request for Proposals (RFP) be done this year for auditing services. Included in Council's packet is a memo from Jeffrey Williams, City Treasurer, describing the actions taken in response to Council's direction. An RFP was sent to four firms which have worked with other Maryland jurisdictions and assisted them in attaining the Government Finance Officers Association Comprehensive Annual Financial Report award. Mr. Williams' memo details the firms' response to the RFP.

As the auditor is reviewing staff work, staff does not make a specific recommendation on the auditor selection. However, as noted in Mr. Williams' memo, it is felt anyone of three of the four respondents can do appropriate work.

Council direction is sought. (MPM)

Documents: [ITEM 18 WILLIAMS MEMO.PDF](#)

**19. Council Reports**

**20. Reappointments To Advisory Groups**

Reference: Reappointment Surveys (attached below)

The following individuals have indicated their willingness to continue to serve on City Advisory

Boards and Committees:

Charles Jackman	Advisory Committee on Trees
Michael Lee	Park and Recreation Advisory Board
Paula Williams	Senior Citizens Advisory Committee

Approval of this item on the consent agenda will indicate Council's intent to appoint them to new terms. (CM)

Documents: [ITEM 20 SURVEYS.PDF](#)

**21. MEETINGS**

o. MEETINGS

Reference: Chart, Stakeholder/Regular Meetings

Master Calendar

Meeting	Day	Date	Time
Collective Bargaining Agreement Impasse Hearing	Wed.	05/28	8:00 pm
Greenbelt Day Weekend	Sat-Sun	05/31 - 06/01	
Naturalization Ceremony – Sunday, 1:00pm (CC)	Sun.	06/01	1:00 pm
Work Session – Update on Greenbelt Station North Core	Mon.	06/02	8:00 pm
Regular Meeting/Budget Adoption	Wed.	06/04	8:00 pm
MML Summer Conference	Sun-Wed	06/08 - 11	
Work Session – John Abell Petition	Mon.	06/16	8:00 pm
Work Session – Playground Surfacing (CC)	Wed.	06/18	8:00 pm
Regular Meeting	Mon.	06/23	8:00 pm
Work Session – Economic Development Strategy (CC)	Wed.	06/25	8:00 pm
Work Session – Greenbelt Homes, Inc. (stakeholder)	Mon.	06/30	8:00 pm

Ready to be scheduled:

Roosevelt Center Owner

Park & Planning (stakeholder)

Prince George's Economic Development Corp.

Hotels

Greenbelt Theater Operations

WSSC/PEPCO (stakeholder)

Greenway/Beltway Plaza (stakeholder)

Business Coffee

Prince George's County School Board

FPAB/Ancestral Knowledge

Capital Projects

GATE

For later scheduling:

Zoning Enforcement

Parkway Apartment Owners/GHI (parking)

Northway Fields Master Plan

City Manager Updates (Jan, Pre-budget; June, & Sept/Oct)

Camp Fire USA proposal

Rental Apartments (stakeholder)

Cemetery Plans

Meeting with County on Transportation Plan

Information Technology Dept.

Gardens/Forest Preserve Issues

Roosevelt Center Festivals

Documents: [MEETINGS.PDF](#)